

# International Student Enrolment Form English Language Courses

Application Form 2011/12



Malaysian Campus

## Instructions

- Please complete both sides of this form in BLOCK LETTERS in English.
- Read and SIGN the conditions of enrolment (Section 6).
- Return by mail, fax or email to:  
International Student Department  
Cambridge English For Life Sdn Bhd  
A-1-10, Merchant Square  
No. 1, Jalan Tropicana Selatan 1  
PJU 3, 47410 Petaling Jaya  
Selangor Darul Ehsan  
Malaysia  
Phone +6 03 78830912 Fax +6 03 78830712  
Email info@cambridgeforlife.org Web www.cambridgeforlife.org

Please affix a recent passport-sized photograph

## 1 Personal details

Mr  Mrs  Ms  Others.....

Family name: ..... Given names: .....

Date of birth: ..... (DD/MM/YYYY) Gender: ..... Place and Country of Birth: .....

Nationality: ..... Marital status: .....

Passport number: ..... Passport expiry date: ..... Place of Issue: .....

Applicant's permanent home address outside Malaysia:

Number and street: .....

Suburb/town: ..... State: .....

Post/zip code: ..... Country: .....

Phone: ..... Mobile: ..... Email: .....

Emergency contact name:..... Emergency contact details: .....

Relationship with emergency contact: .....

Applicant's current postal address (If different from the above):

Number and street: .....

Suburb/town: ..... State: .....

Post/zip code: ..... Country: .....

Do you take any medication or have a medical condition?  No  Yes Details: .....

2 Medical insurance

Student visa applicants **must** have Overseas Student Health Cover (OSHC) for the duration of their studies in Malaysia. Cambridge English For Life (CEFL) can arrange OSHC on your behalf, if required.

Do you require medical insurance?  Yes  No (I will provide my own medical insurance)\*

\*Please provide medical insurance certificate and policy number (Refer to Section 5)

All students are recommended to purchase travel insurance to cover their personal belongings when travelling to, around and from Malaysia, and whilst staying in hostel or other accommodation for the duration of their course of study and time in Malaysia.

3 Course information

Highest English language qualification obtained: .....

Preferred course start date : .....

Course I wish to enrol in (Please refer to Section 6):

**CEFL Intensive English Courses**

**Option A: English For Academic Purposes (EAP)**

- Level 1 (6 months)**  
General English Proficiency (GEP)  
Key English Test (KET)  
Preliminary English Test (PET)
- Level 2 (6 months)**  
Key English Test (KET)  
Preliminary English Test (PET)  
Pre-First Certificate in English (Pre-FCE)
- Level 3 (6 months)**  
Preliminary English Test (PET)  
Pre-First Certificate in English (Pre-FCE)  
First Certificate in English (FCE)
- Level 4 (6 months)**  
Pre-First Certificate in English (Pre-FCE)  
First Certificate in English (FCE)  
Pre-Certificate in Academic English (Pre-CAE)
- Level 5 (6 months)**  
First Certificate in English (FCE)  
Pre-Certificate in Academic English (Pre-CAE)  
Certificate in Advanced English (CAE) / IELTS Preparation Course

**Option B: English For Specific Purposes (ESP)**

- Conversational English (CE) (6 months)
- Business English Communication Skills (Buscomm) (6 months)
- Business English Certificate (BEC) (6 months)

4 Accommodation

Do you require CEFL's assistance with accommodation?  No  Yes

**5 Checklist of required documentation**

You will be required to submit the following together with this application form:

- Registration and visa processing fee: MYR 2300 (non-refundable). Photocopy of proof of payment eg. bank telegraphic transfer confirmation advice/bank draft receipt (1 set)
- \* Please make all fees payable to : Cambridge EFL Sdn Bhd  
 Address : CIMB Bank Berhad  
 Taman Tun Dr. Ismail  
 Kuala Lumpur  
 Account Number : 1421-0013667-05-1
- Full-page photocopy of passport including picture page (4 sets)
- Photocopy of Medical/Health Examination Report (1 set)
- Recent passport-size photo: 4 X 5.5cm (5 sets excluding the application form photo)
- Photocopy of National Identity Card ( If applicable) (1 set)
- Photocopy of medical insurance certificate with policy number – see Section 2 (1 set)
- English translations of all documents submitted (If necessary) (1 set)

**6 Conditions of enrolment and declaration**

I hereby undertake and warrant that I:

- Will take a written and spoken test to determine my English language proficiency to be placed in a class at the appropriate level of proficiency.
- Will pay the full fee for three (3) courses of 100 hours each before the commencement of my course and understand that the fee is non-refundable and that I must complete three (3) courses within six (6) months. Failure to do so will result in the course fee being forfeited.
- As a student visa holder, will register only on a full time course and will not enrol in a part time course.

Other terms and conditions:

- I understand that I must be 18 years of age or above at the time of course commencement.
- I understand and accept the terms of the CEFL Refund policy (see *Terms and Conditions for International Students*).
- I understand that should my visa application be unsuccessful, my application fee will not be refunded.
- I understand that all CEFL courses have a pre-entry English language proficiency requirement.
- I understand that I must attend at least 90% of my classes and if studying on a Student Visa, I can be reported to the Malaysian immigration authorities should I fail to do so.
- I understand that I am fully responsible for my educational and living expenses while studying at CEFL.
- I acknowledge that CEFL has the right to change its fees and conditions, cancel or defer courses, and to alter course timetables and class locations at any time without notice.
- I understand that by providing my personal email address on this enrolment form I am giving permission to CEFL to communicate with me by email on any matters relating to my enrolment at CEFL.
- I give consent to CEFL to make reasonable enquiries of the Malaysian immigration authorities about my visa and to these details being shared with Government and Health Insurers for the purpose of ensuring that visa conditions are not contravened.

I certify that the information contained herein is accurate and correct to the best of my knowledge. I have read and hereby agree to abide by the above terms and conditions.

Signature: .....

Name : .....

Date : .....

**For Office Use Only**

Method of payment :  Bank Telegraphic Transfer (TT)  Bank draft

Amount paid : .....

Date : .....

For : Registration and visa processing fees   
Intensive English Course fee:  
EAP Level .....   
ESP Conversational English Level.....   
ESP Buscomm Level .....   
ESP BEC Level.....

Remarks (if any) : .....  
.....

Processed by : .....

Date : .....

**For Official Use Only**

APPROVAL STAMP

Approved By: .....

Date : .....